Undergraduate Research Opportunity

**PROJECT**

Arizona Historical Society Archives and Collections Research Experience

Erin Craft
History

The collections at the Arizona Historical Society (AHS) broadly represent Arizona History and are invaluable to researchers of various disciplines and the public. Students will work with Senior Program Coordinator Erin Craft and Professor Mark Tebeau, as well as the archivists, collections manager and librarians at the Arizona Heritage Center, to engage in hands on work and research surrounding digital and physical collections and archive management. Research tasks might include item evaluation, collection management, or exhibit design and will be designed to meet student's skill and interests as much as possible.

**STUDENT**

Research assistant's duties:
Student duties will include working with the staff at the Arizona Heritage Center (one of AHS’s museums) to process collections; research; data entry; writing; collection care; evaluation of artifacts; and assisting collections manager and archivists as needed. Student will need to be available for in-person work for four hours per week during operating hours at the museum. (M-F, 10 a.m. to 4 p.m.). Student will be responsible for transportation to the Arizona Heritage Center (approximately 1.5 miles from Tempe campus.) Opportunity is available to locally based students, whether on-ground or online.

Required skills or qualifications:
Desired qualifications include strong writing and communication skills; research experience; time management skills, basic computing skills, and an interest in archives, collections, exhibits or museums.

Skills student will acquire:
Students will learn various aspects of working in an archive or physical collection. These may include evaluating items in a collection; researching the provenance and context of items; organizing materials; archival research; curating items in a digital exhibit or collection; artifact preservation; creating programming around an exhibit or event; and digital resource collection and curation.