29 January 2014

To: History Faculty

Kyle Longley, Faculty leader

From: History Personnel Committee

Steve Batalden

Rachel Fuchs (Chair)

Retha Warnicke

Re: FAR Guidelines in Research for History

Dear Colleagues,

In accord with SHPRS bylaws, policies and procedures as we understand them, the standards for performance evaluation in research are the responsibility of the disciplinary personnel committee with the approval of the disciplinary faculty. The SHPRS Personnel Committee will establish school guidelines for teaching and service. Since the school has established a 3- point integer system, we had to change our guidelines to reflect the changes to a 3-point system. The History faculty approved these new criteria at the faculty meeting on 29 January 2014.

New Research Criteria in History

**3.** In general, a monograph published in the year of review. As alternatives to the monograph, the following would qualify: a) a book-length synthetic work published during the year of review; or b) at least one refereed article published in a highly respected journal (appropriate to the topic) published in the year of review if the record for that year also includes another publication (such as essays, book chapters, encyclopedia entries) or a major external grant in the year of review; or c) an edited volume in which the editor also has a lengthy introduction or essay. A monograph will also qualify for this category (category 3) in the first two years of review after the year of publication year. A monograph will not qualify for category 3 for more than three years.

**2.** In general, a research agenda with an ongoing record of publication and/or grants, normally with at least one scholarly work in print over the past three years, as well as evidence of progress on book-length publications, scholarly articles, or grants/contracts.

1. No research agenda, no grants, no publications of any kind and no evidence of research work or writing in progress.